

ARCHITECTURAL CONTROL COMMITTEE

**PLAY & SPORTS EQUIPMENT / YARD & LAWN ORNAMENTS / HOT TUB /  
GAZEBOS / PERGOLA / OTHER - SUBMITTAL FORM**

Homeowner(s) Name: \_\_\_\_\_

Property Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Email: \_\_\_\_\_

Name of company performing work: \_\_\_\_\_

Name of company contact: \_\_\_\_\_ / Phone: \_\_\_\_\_

Anticipated date work will start: \_\_\_\_\_ / anticipated date of completion: \_\_\_\_\_

**Please submit your request to:**

RowCal Management, 3630 Sinton Road, Suite 300, Colorado Springs, CO 80907  
719-471-1703 / Email: [Derek.Patterson@RowCal.com](mailto:Derek.Patterson@RowCal.com)

Please use the appropriate checklist below.

**Please submit the following:**

- \_\_\_\_\_ Plan showing precise location where the item will be placed on the property. (Be sure to include distance from property lines.)
- \_\_\_\_\_ Picture or manufacturer's brochure showing the item.
- \_\_\_\_\_ Color, materials, and dimensions of item, if different than picture / brochure submitted.
- \_\_\_\_\_ Adjoining neighbor(s) acknowledgement. (See end of this form.)
- \_\_\_\_\_ List of all exterior materials and colors
- \_\_\_\_\_ Height of play set or unit
- \_\_\_\_\_ Photographs and/or drawings or brochures are suggested
- \_\_\_\_\_ Samples of materials at appropriate size may be directed at the discretion of the ACC.
- \_\_\_\_\_ Other: \_\_\_\_\_

**NOTE: The ACC may require neighbor acknowledgment depending on the nature of your request. If asked, please have all immediate adjoining/impacted Lot neighbors sign below (Lots that border each side of your home). This is only an acknowledgement stating that the neighbor has seen the proposed submittal. Please be aware that the neighbor acknowledgement does not constitute approval or denial of the submittal.**

**Neighbor Acknowledgement:** I/we as owners of the property located at \_\_\_\_\_  
acknowledge that we have seen the proposed item being submitted for review and realize that by signing this form *we are not approving nor denying this item*. It is understood that I/we must notify the ACC in writing within five business days if there are any concerns/issues regarding the item being submitted that I/we would like addressed.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Date: \_\_\_\_\_