

ARCHITECTURAL CONTROL COMMITTEE

PLAY & SPORTS EQUIPMENT / YARD & LAWN ORNAMENTS / HOT TUB / GAZEBOS / PERGOLA / OTHER - SUBMITTAL FORM

Homeowner(s) Name: _____

Property Address: _____ Phone # _____

Email: _____

Name of company performing work: _____

Name of company contact: _____ / Phone: _____

Anticipated date work will start: _____ / anticipated date of completion: _____

Please submit your request to:

Z&R Property Management, 6015 Lehman Drive, Suite 205, Colorado Springs, CO 80918
719-594-0506, Fax: 719-594-0473, Email: Derek@ZandRMgmt.com

Please use the appropriate checklist below. **Incomplete submittals will not be reviewed.**

Please submit the following:

_____ Plan showing precise location where the item will be placed on the property. (Be sure to include distance from property lines.)

_____ Picture or manufacturers brochure showing item.

_____ Color, materials, and dimensions of item, if different than picture / brochure submitted.

_____ Adjoining neighbor(s) acknowledgement. (See end of this form.)

_____ List of all exterior materials and colors

_____ Height of play set or unit

_____ Photographs and/or drawings or brochures are suggested

_____ Samples of materials at appropriate size may be directed at the discretion of the ACC.

_____ Other: _____

Please have **all adjoining/impacted** neighbors sign below. This is only an acknowledgement stating that the neighbor has seen the proposed submittal. **Please be aware that the neighbor acknowledgement does not constitute approval or denial of the submittal.**

Neighbor Acknowledgement: I/we as owners of the property located at _____ acknowledge that we have seen the proposed item being submitted for review and realize that by signing this form *we are not approving nor denying this item.* It is understood that I/we must notify the ACC in writing if there are any concerns/issues regarding the item being submitted that I/we would like addressed.

Signature

Signature

Printed Name

Printed Name

Date: _____