

ARCHITECTURAL CONTROL COMMITTEE

DECK / DOG RUN / CONCRETE – DRIVEWAY / OTHER - SUBMITTAL FORM

Homeowner(s) Name: _____

Property Address: _____ Phone # _____

Email: _____

Name of company performing work: _____

Name of company contact: _____ / Phone: _____

Anticipated date work will start: _____ / anticipated date of completion: _____

Please submit your request to:

Z&R Property Management, 6015 Lehman Drive, Suite 205, Colorado Springs, CO 80918
719-594-0506, Fax: 719-594-0473, Email: Derek@ZandRMgmt.com

Please submit the following:

- _____ Plan showing precise location where the item is located on the property. (Be sure to include distance from property lines.)
- _____ Picture or manufacturers brochure showing item.
- _____ Color, materials, and dimensions of item, if different than picture / brochure submitted.
- _____ Adjoining neighbor(s) acknowledgement. (See end of this form.)
- _____ List of all exterior materials and colors
- _____ Dog run total square footage: not to exceed 500 square feet / type of fencing & color
- _____ Photographs and/or drawings or brochures are suggested
- _____ Samples of materials at appropriate size may be directed at the discretion of the ACC.
- _____ Concrete: same size as existing / colored / stamped / other: _____
- _____ Other: _____

Please have **all adjoining/impacted** neighbors sign below. This is only an acknowledgement stating that the neighbor has seen the proposed submittal. **Please be aware that the neighbor acknowledgement does not constitute approval or denial of the submittal.**

Neighbor Acknowledgement: I/we as owners of the property located at _____ acknowledge that we have seen the proposed item being submitted for review and realize that by signing this form *we are not approving nor denying this item.* It is understood that I/we must notify the ACC in writing if there are any concerns/issues regarding the item being submitted that I/we would like addressed.

Signature

Signature

Printed Name

Printed Name

Date: _____