

ARCHITECTURAL CONTROL COMMITTEE

DECK / DOG RUN / CONCRETE – DRIVEWAY / OTHER - SUBMITTAL FORM

Homeowner(s) Name: _____

Property Address: _____ Phone # _____

Email: _____

Name of company performing work: _____

Name of company contact: _____ / Phone: _____

Anticipated date work will start: _____ / anticipated date of completion: _____

Please submit your request to:

BBCAM, PO Box 25696, Colorado Springs, CO 80936 / 719-574-7202 / Email:
Derek@BBCamHOA.com

Please submit the following:

- _____ Plan showing precise location where the item is located on the property. (Be sure to include distance from property lines.)
- _____ Picture or manufacturers brochure showing item.
- _____ Color, materials, and dimensions of item, if different than picture / brochure submitted.
- _____ Adjoining neighbor(s) acknowledgement. (See end of this form.)
- _____ List of all exterior materials and colors
- _____ Dog run total square footage: not to exceed 500 square feet / type of fencing & color
- _____ Photographs and/or drawings or brochures are suggested
- _____ Samples of materials at appropriate size may be directed at the discretion of the ACC.
- _____ Concrete: same size as existing / colored / stamped / other: _____
- _____ Other: _____

NOTE: The ACC may require neighbor acknowledgment if your request is an actual change from what item is existing, or if it may impact neighboring homes (on each side or across the street). If your request is denied by the ACC, you may submit an email to the Board of Directors (via the Management Company) to review.

If asked, please have all immediate adjoining/impacted Lot neighbors sign below (Lots that border each side of your home). This is only an acknowledgement stating that the neighbor has seen the proposed submittal. **Please be aware that the neighbor acknowledgement does not constitute approval or denial of the submittal.**

Neighbor Acknowledgement: I/we as owners of the property located at _____ acknowledge that we have seen the proposed item being submitted for review and realize that by signing this form *we are not approving nor denying this item*. It is understood that I/we must notify the ACC in writing within five business days if there are any concerns/issues regarding the item being submitted that I/we would like addressed.

Signature(s)

Printed Name(s)

Date: _____